

Report Your Birth of Child Born in US of Filipino Parents Requirements Checklist



- Four (4) original duly-accomplished Report of Birth application forms (see back for form), typed or printed legibly in black or blue ink, with the portion for witnesses' duly-filled out when applying by mail. Forms should be notarized if submitting by mail.
- One (1) original or certified true copy and four (4) photocopies of Birth Certificate (original will be returned)
- One (1) original or certified true copy and four (4) photocopies of Marriage Certificate of the parents (original will be returned)
- Notarized Affidavit of Acknowledgment of the Paternity and Permission to Use Father's Surname, executed by the father, if parents are not married and the father's surname is being used by the child
- One (1) original or certified true copy and four (4) photocopies of proof of Philippine citizenship of either parent at time of birth of the child, such as Philippine passport (original will be returned), and photocopies of alien registration card, for green card holders. If only one parent is a Filipino at the time of child's birth, the non-Filipino parent must submit four (4) photocopies of a government-issued identification card or passport.
- For parents who are dual citizens, four (4) photocopies of Order of Approval or Petition for Reacquisition of Philippine Citizenship, indicating the name of the child as a minor-beneficiary of the parent's re-acquisition of Philippine citizenship.
- If applicable, four (4) photocopies of U.S. Naturalization Certificate of parent(s).
- Notarized affidavit explaining the reasons for delayed registration, if Report of Birth is filed more than a year after the child is born
- Self-addressed return envelope, with appropriate stamps for express or priority mail with tracking numbers via US Postal Service, or with pre-paid mailing envelope from private courier of choice, if Report of Birth is to be mailed back.
- Processing fee of \$25.00 (non-refundable), payable in cash, or money order, bank draft, certified check or cashier's check, made payable to "Embassy of the Philippines" (or "Philippine Consulate General", if application is made at one of the Philippine Consulates General in the U.S.). **Personal checks and credit cards are not accepted.**

Official Form: <http://www.philippinesnewyork.org/uploads/pdfs/birth.pdf>

More Info: <http://www.philippineembassy-usa.org/philippines-dc/consular-services-dc/faq-dc/#birth>